

**CHESAPEAKE CITY PLANNING COMMISSION  
REGULAR MONTHLY MEETING**

Minutes for  
November 5, 2008  
6:30 pm

Bill Miners, Chair  
Bob Hirschfeld - absent  
Lee Hutton  
Harry Sampson  
Rich Taylor  
Frank Vari  
Nick Visser

**Bill Miners brought the meeting to order at 6:30pm.**

**Public Comment**

No Comments

**Discussion Item**

- Information given to Planning and Zoning Commission on URS Town of Chesapeake City, Planning and Engineering Services Agreement
- CNA – Road and Storm Drain Letter Response, Chesapeake Village – Received plans for review.
- Part IV Critical Area District changes – Book updates were received, Mayor Hill recommends changes should be forwarded to Chris Jakubiak.

**Approval of the minutes from October 1, 2008**

Harry Sampson made the motion to accept the October 1, 2008 minutes. Nick Visser 2<sup>nd</sup>.

**Vote**  
**Aye – All in Favor**  
**Nay – 0**  
**Motion Carried**

**Zoning Inspector Report**

Report Attached.

**Action Items**

**1. 231 Bank Street – Request board and batten vinyl like historic original which replaces aluminum siding not currently available.**

Harry Sampson made the motion to approve vinyl siding to replace aluminum siding on side facing the road. Lee Hutton 2<sup>nd</sup>.

**Vote**  
**Aye – All in Favor**  
**Nay – 0**  
**Motion Carried**

**2. 325 Cecil Street – Extension of building permit.**

Frank Vari made the motion to approve extension of permit for 6 months. Nick Visser 2<sup>nd</sup>.

**VOTE**

**Aye: All in Favor**

**Nay: 0**

**Motion Carried**

**Discussion:** Homeowner needs to be made aware that the permit from the county is probably due to be extended.

**3. 323 Lindsey Avenue – Build handicapped accessible 24 ft. X 35 ft. addition; request to waive additional water and sewer hookup fee.**

Lee Hutton made the motion to approve permit at 323 Lindsey Avenue for addition contingent upon plan being revised to show no new kitchen added and plans to show two bedrooms. Nick Visser 2<sup>nd</sup>.

**Vote**

**Aye – All in Favor**

**Nay - 0**

**Motion Carried**

Harry Sampson made the motion that the owners of 323 Lindsey Avenue relocate existing shed 5' from rear and 25' from side property line at no additional cost for permit. Rich Taylor 2<sup>nd</sup>.

**Vote**

**Aye – All in Favor**

**Nay – 0**

**Motion Carried**

**4. 220 Charles Street – Fence Installation – Tabled 10-1-08.**

Harry Sampson made the motion to approve the fence with height changes contingent upon the owner obtaining permit for rear deck and supplying appropriate drawing for approval. Rich Taylor 2<sup>nd</sup>.

**Vote**

**Aye – All in Favor**

**Nay – 0**

**Motion Carried**

**Discussion:** Stop work order with the Town has never been addressed.

**6. 100 Third Street – Minor subdivision plan.**

Rich Taylor made the motion to approve request for minor subdivision. Harry Sampson 2<sup>nd</sup>

**Vote**

**Aye – All in Favor**

**Nay – 0**

**Frank Vari recused himself from voting.**

**Motion Carried**

**7. 201 Lock Street – Additional water and sewer connection.**

Harry Sampson made the motion to send the permit for property at 201 Lock Street to the Board of Appeals to be considered a duplex with all special conditions involved including water & sewer hook-ups with the recommendation of approval from the Planning and Zoning Commission. Lee Hutton 2<sup>nd</sup>.

**201 Lock Street continued...**

**Vote**                      **Aye – All in Favor**  
                                 **Nay – 0**  
                                 **Motion Carried**

**Discussion:** Bill Miners requested that the record show that fee schedule will be in effect prior to change.

Rich Taylor expressed concern that we will have more and more change of use issues and an attorney should look into changing the process so these issues do not have to go to Board of Appeals.

**Adjourn**

Nick Visser made the motion to adjourn the meeting at 8:00 pm. Frank Vari 2<sup>nd</sup>.

**Vote**                      **Aye – All in favor**  
                                 **Nay – 0**  
                                 **Motion carried.**